

**THE SALVATION ARMY WOODROFFE COMMUNITY CHURCH**  
**Relocation Steering Committee**  
**Minutes – October 5, 2008 – 5:30 p.m.**

**FINAL**

**Present:** Connie Woloschuk (Chair); Captain Simon Downey; Winston Hetherington; Joan Humphreys; Glen Robinson; Bill van Gulik; Terilynn Anderson; Bob Samways; Kathie Samways; Mike Martin; Harold Humber; Gerry Merkel (recorder)

AGENDA ITEM	DISCUSSION	DECISION	ACTION	PERSON/S RESPONSIBLE	TIME-LINE
1.	Bob opened the meeting with prayer.				
2.	Minutes of meeting of Sept. 2 <sup>nd</sup> were read and approved by e-mail. Results of Action Items: <ul style="list-style-type: none"> <li>• Web Site Manager – The website is being redesigned.</li> <li>• Future Barrhaven activities – to be researched by program director</li> </ul>	Minutes approved	Posted on web site and bulletin board.	Bill	
3. Updates	<b>Finance</b> <ul style="list-style-type: none"> <li>• An up-to-date picture and reality check of the overall church's finances will be available at the end of October. Further financial discussions about relocation can take place when this information has been received by RSC.</li> <li>• The operational financial picture needs to be in order first before looking at the relocation finances.</li> <li>• A realistic picture of the "giving potential" is needed.</li> <li>• The point was made that if space is rented for the various activities, money could be saved in our operating budget.</li> </ul>	Agree  Agree  Agree	Tabled for future discussion		

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	<p><b>Team Barrhaven</b></p> <ul style="list-style-type: none"> <li>• Bob and Kathie presented an overview and status report of the Algonquin Nurses’ Project.</li> <li>• The team meets at the church every Thursday.</li> <li>• The nursing students are in their third year. They are required to complete a project where they assess the needs in a community.</li> <li>• A precise area is needed for them to collect information and it was suggested West of Woodroffe and South of Strandherd.</li> <li>• Students are gathering information from community leaders and professionals – community police, pastors, teachers, school leaders, church leaders, BIA representatives (excluding politicians).</li> <li>• The survey is available on-line.</li> <li>• The results of the survey will be presented to the school with the possibility of it being presented to members of the RSC at the same time. In any case, it will be presented to the RSC before introducing or presenting to congregation.</li> <li>• Whether or not to present to congregation will be discussed following results. However, group representatives could be introduced to congregation.</li> <li>• First draft will be completed by October 23.</li> <li>• Algonquin group will meet with RSC representatives on November 13 to present final results.</li> <li>• Any concerns regarding the survey and process should be directed to Bob and Kathie.</li> <li>• Information gathered will be valuable for presenting a certain focus and how it can be advantageous to</li> </ul>	<p>Agree</p>	<p>First Draft Present Final Results to RSC</p> <p>Bring forward in researching</p>	<p>Algonquin Group Algonquin Group</p> <p>Terilynn</p>	<p>Oct.23/08</p> <p>Nov.13/08</p>

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	<p>land developers.</p> <p><b>Team Barrhaven Questionnaire</b></p> <ul style="list-style-type: none"> <li>• A reminder to complete questionnaire will be announced in service October 12.</li> <li>• Powerpoint announcement has been on-going and will be shown while Joan announces reminder.</li> <li>• Deadline for completion is October 19</li> <li>• Copies of questionnaire to be distributed through small groups. Gerry will contact Sue Snider.</li> <li>• Copies of questionnaire will be distributed with bulletin on Sunday, October 12.</li> <li>• Suggestion of going door-to-door with Salvation Army information or a flyer for mailboxes.</li> </ul>	<p>Tabled to November meeting</p>	<p>developers' landsites</p> <p>Announce in service Power-point</p> <p>Contact small groups co-ordinator</p> <p>Prepare and distribute with bulletin</p>	<p>Joan</p> <p>Bill</p> <p>Gerry</p> <p>Bill</p>	<p>Oct.12/08</p> <p>Oct. 12/08</p> <p>Oct.6/08</p> <p>Oct.12/08</p> <p>Nov.3/2008</p>
<p><b>4. Next Steps</b></p>	<p><b>Property Rental</b></p> <ul style="list-style-type: none"> <li>• Discussions have taken place with Major Lee Graves regarding the purchase of property, rental of space in schools, etc.</li> <li>• THQ is in the decision-making process on the impact of social services in Ottawa and how it will interact with the relocation of Woodroffe Community Church. Timelines are not available and indications are that discussions are in the early stages.</li> <li>• The cost of renting space will decrease the expense of the operating budget for Woodroffe and build up the reserve to purchase.</li> </ul>				

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	<ul style="list-style-type: none"> <li>• By renting space within the Barrhaven community, Woodroffe will be able to infiltrate the area with activities.</li> <li>• A rental proposal will be developed with options (e.g. various times, kinds of space)</li> <li>• Time period for rental could be a minimum of two years.</li> <li>• An on-going programme review is taking place and results may impact on schedule of activities.</li> <li>• Proposals, ideas and timelines need to be ready when THQ is able to accept these ideas.</li> <li>• A fair market value assessment on the Woodroffe property needs to be made by an independent assessor.</li> </ul>	<p>Agree</p> <p>Agree</p> <p>Agree</p> <p>Agree</p> <p>Agree</p>	<p>Investigate available rental space and cost and present to Mission Board</p>	<p>Terilynn/Mike</p> <p>Connie</p> <p>DHQ/THQ</p>	<p>Oct 2008</p> <p>Oct.20/08</p>
<p><b>5. Next Steps</b></p>	<ul style="list-style-type: none"> <li>• <b>Obtain reality check, up-to-date financial picture and giving potential at Woodroffe</b></li> <li>• <b>Review final copy of Algonquin Nurses’ Project</b></li> <li>• <b>Tally results of congregational questionnaire</b></li> <li>• <b>Rental Information</b></li> </ul>				
<p><b>6. Next Meeting:</b> Suggested that monthly meetings take place Sunday nights. Connie/Simon will look into the schedule of meetings. Since then, it has been decided that the next RSC meeting will be on <b>Monday, November 3 at 6:30 p.m.</b></p>					
<p><b>7.</b> Joan closed the meeting with prayer.</p>					