

THE SALVATION ARMY WOODROFFE COMMUNITY CHURCH
Relocation Steering Committee
Minutes – April 6, 2009 – 6:00 p.m.

FINAL

Present: Connie Woloschuk (Chair). Capt. Simon Downey; Winston Hetherington, Bob Samways, Kathie Samways, Bill van Gulik, Gerry Merkel (recorder)

Regrets: Terilynn Anderson, Joan Humphreys, Carl Merkel

AGENDA ITEM	DISCUSSION	DECISION	ACTION	PERSON/S RESPONSIBLE	TIME-LINE
1.	Winston opened the meeting with prayer.				
2.	Minutes of meeting March 2, 2009 were read and approved by e-mail.	Minutes approved	Posted on web site and bulletin board.	Bill	
3. Program Proposal Update	<ul style="list-style-type: none"> • Connie and Simon met with executive members from DHQ/THQ and executive members from Ottawa’s Booth Centre, Bethany Home and Public Relations Department on March 26, 2009 to present the Program Proposal Addendum. DEB informed them that building has been appraised at \$1.75 million. • On April 1, 2009, THQ distributed new financial policies and procedures for this fiscal year. Many restrictions have been put in place by THQ. • DHQ will be asked questions in response to these policies and how it will relate to the relocation project. • 		Questions to DHQ	Simon	April 7/09
4. Communication	<p>CCM Project</p> <ul style="list-style-type: none"> • The door-to-door visitation project that CCM would like to initiate was discussed. Other ideas to incorporate into this venture would be to include a plant, a bookmark and a tri-fold information booklet. The “promise booklet” could also be included. • The bookmark would announce the church’s arrival in Barrhaven and an invitation to the service on 	Tri-fold booklet on hold until Sept.	Co-ordinate projects with Mission Board Design bookmark Investigate cost of bookmark, plant and Promise book Obtain approval	Simon/Connie /Sharon Bill Bill	April 9/09 April 7/09 April 9/09

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	<p>Sunday, May 3 and the Mother's Day Service on May 10.</p> <ul style="list-style-type: none"> • Discussion took place as to whether or not to have a distribution of plants on Mother's Day before the service or a "drive-in" plant pick-up and then perhaps stay for coffee and the service. • The targeted area would be in the school's catchment area • Suggested date is Wednesday, April 22, 2009 for the neighbourhood walk. <p>Signage</p> <ul style="list-style-type: none"> • Large signs are needed to advertise The Salvation Army services at the school. • It was suggested that 2 signs be placed at the entrances to the parking lot and 1 sign at each of the main intersections near the school. <p>Web Site</p> <ul style="list-style-type: none"> • Present web site is up to date with all information pertaining to the relocation • Simon is coordinating web site development with corps volunteer. Phones have been switched to Rogers, therefore, a web site package and templates are available from Rogers at a cost. <p>Prayer Groups</p> <ul style="list-style-type: none"> • There was a discussion about prayer support for Relocation. The Wednesday morning and Sunday morning prayer groups continue to pray for the project. 	<p>Liaise with Mission Board</p> <p>4 signs needed</p> <p>Agreed</p> <p>Continue to promote need for web site with Mission Board</p> <p>Reminder needed for Small Groups</p>	<p>from finance committee</p> <p>Provide Map</p> <p>Inform church and ask for volunteers.</p> <p>Contact Mike Maidment re: cost and a sign company</p> <p>Take info forward to web site developer. Bill is willing to help. Check costing.</p> <p>Contact Sue Snider to speak with leaders</p>	<p>Simon/Connie</p> <p>Bill</p> <p>Connie/Simon /Sharon</p> <p>Simon</p> <p>Simon/Bill</p> <p>Simon/Carl</p> <p>Connie</p>	<p>April 9/09</p> <p>April 9/09</p> <p>April 19/09</p> <p>April 9/09</p> <p>April/09</p> <p>April 9/09</p> <p>April 9/09</p>
5. Transportation	<ul style="list-style-type: none"> • To date 11 people have requested transportation to Barrhaven 	Need to follow through	Ask Mient to be transportation co-ordinator	Connie	April/09

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	<ul style="list-style-type: none"> The church van will be available to transport 6 people. Mient will continue to transport people to and from Barrhaven. More volunteer drivers are needed. A transportation co-ordinator is needed. 	with this.			
6. Property	<p>Office Space</p> <ul style="list-style-type: none"> A visible presence is needed by way of office space in the community. Lease agreement cannot be entered into pending information received from DHQ. Telephone numbers will remain the same with Rogers. Telephone numbers are portable. <p>Program Space</p> <ul style="list-style-type: none"> Bill brought forward a list provided by Terilynn of churches with available space for lease. Bill has investigated one church in particular that has 3 rooms available any evening. The space at this church will be available on a first-come, first-serve basis. Lease agreement cannot be entered into pending information received from DHQ. 		<p>Await financial information from DHQ</p> <p>E-mail list of churches to RSC members</p> <p>Await financial information from DHQ</p>	Bill	April 9/09
7. Team Barrhaven	<p>Barrhaven Students’ Report</p> <ul style="list-style-type: none"> Bob, Kathy and Simon attended the final presentation of the Algonquin Students’ Report at Algonquin College. An outstanding report was presented and flowers were given to each of the students in appreciation of their hard work. <p>Next Steps:</p> <ul style="list-style-type: none"> The committee will know by the end of May how to proceed with the focus on community services for youth in Barrhaven. 				

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	<ul style="list-style-type: none"> • Contact with the youth services providers needs to be maintained. • The hiring of a youth pastor will be on hold until information is received from DHQ. THQ requires justification for hiring. • The project may need to be organized by the youth leaders at the church. • It was suggested that a Facebook Site be set up to initiate contact with youth service providers and youth in Barrhaven. • A monitor for the Facebook Site should be appointed. 		Connect with YSB as main service provider	Simon	May/09
8. Update Workplan	<ul style="list-style-type: none"> • Workplan to be updated 		Update workplan	Connie	April 7/09
9.	Next Meeting: Monday, May 11, 2009 at 6:30 p.m. at Woodroffe				
10.	Bob closed the meeting with prayer.				