

## EXECUTIVE SUMMARY

### Update February 24, 2009

In June 2008, it was decided that The Salvation Army Woodroffe Community Church would relocate to Barrhaven. All further discussion of Kanata as a destination ceased. Team Barrhaven was established to begin community conversation with residents, churches, agencies and businesses in Barrhaven. This work was supported by nursing students from University of Ottawa/Algonquin College as one of their community projects. The results of this work and the next steps are detailed in 13.4. The Administrator of Seniors' Ministries has also made contacts in Barrhaven and is beginning a monthly activity morning there in March. Discussions with the Area Commander have called a halt at this time to further discussions about social service satellites in Barrhaven.

After a meeting with the Divisional Commander and the Area Commander in January, an announcement was made to the congregation that the plan was to have the first Sunday morning worship service in Barrhaven on May 3, 2009. Since then, space in a school has been leased for Sunday morning worship and the program/ministry leaders are developing a more focused, integrated program. A communication plan was developed to alleviate the concerns of some people by letting them know that DHQ will be supporting a worship service on Sunday mornings at the current location, is prepared to let musical practices and units meetings continue until the end of June and has agreed to allow the Sunshine Club, Artisans and SLAM/Chill continue meeting in the building with a hiatus during renovations. An updated was distributed on February 15, 2009. A full Question and Answer sheet that will be continually updated will be distributed to the congregation on March 1, 2009 and posted on the bulletin board and web site. A joint congregational meeting with Major Graves is scheduled for Sunday, March 8, 2009.

The appointment of a Corps Secretary has engendered a confidence that a reasonable, phased financial plan will see the congregation through a move to Barrhaven to rental space, purchase of property and phase construction over several years.

Although there are many questions from the congregants, there is also a certain excitement rippling through conversations and prayers of people of all ages.

## LOCATION

**Update:** in June 2008, Woodroffe Community Church made the decision to focus on relocating to Barrhaven, the fastest growing community in Ottawa West. Also, there is a nucleus of active, committed congregants already living there.

Thus, all information specific to Kanata has been deleted.

## **ASSET MANAGEMENT**

**Update:** equipment, furniture, supplies

The Finance and Property Committee has undertaken an inventory of all moveable assets. Building on the inventory that is kept up to date for insurance purposes, they are identifying all equipment, furniture, and supplies in and around the corps building. Decisions are being made in the following categories: used every week; used seasonally/occasionally; long term storage; disposable.

This information will support decisions about storage, about selling or donating items, and about commitments from congregants to be responsible for certain items that are needed regularly.

There are also memorial assets that are under discussion now. These include the assets of the Jennifer Clark Memorial Library and the Shona Scott Douglas room.

## **RISK MANAGEMENT**

**Update:**

Consult with THQ Director of Risk Management to describe nature of program and discuss Salvation Army coverage should program be approved. Provide details of the consultation.

Date of Consultation: February 25, 2009

Summary of Discussion via e-mail between Captain Simon Downey and Carol McDougall (THQ Director of Risk Management) re: Woodroffe Community Church Relocation:

Further to your e-mail, from an Insurance/Risk Management perspective I do not have a problem with your proposed relocation. Also, when the Lease Agreement is forwarded to THQ for signatures, I will review the document to ensure that the Insurance and Indemnity Clauses are appropriate for The Salvation Army.

## **PROPERTY UPDATE**

A phased approach to relocation was confirmed and outlined as follows:

Phase 1:           rent school space to begin Sunday morning worship services in Barrhaven on May 3, 2009;  
DHQ has committed to allowing practice time for musical units and meeting space for Soup and Scripture until the end of June;  
DHQ has committed to ongoing accommodation of Sunshine Seniors' Club, Artisans, and SLAM/Chill meetings with a hiatus during renovations.

These would be seen as the current congregation's continuing contribution to the community at Woodroffe and Carling.

Subsequently, RSC scouted for rental space. They were able to identify three schools where the gyms were available on Sundays and there was the possibility of classroom space on a weekend. The prices were very reasonable. By February, there were only two locations available. (Update Attachment #1)

There is also a search going on for space for an administrative office so that there is an ongoing physical presence in Barrhaven. This could be a sublet from a compatible non-profit that has extra space available.

Phase 2: purchase property in Barrhaven. Even though it might appear premature, it is felt that it is important to acquire property as soon as possible in order to establish a presence in Barrhaven and as a motivator for the congregation to make stronger financial commitments.

At this time, the City of Ottawa has released a piece of property for sale. It is an ideal location with extensive residential development planned around it. However, there is a construction timeline attached to it so it does not appear appropriate for us to pursue at this time. RSC will be following up with City officials to see how their process proceeds and if there might be room for negotiation at a later date. (Update Attachment #2)

Although it might appear premature to be considering a specific property at this time, it is worthwhile noting the price points on property in Barrhaven. This particularly piece that will be surrounded by residential development over the next few years is considered very reasonably priced.

Phase 3: First phase of construction. This would not begin until the finances are in place for a modest multi-purpose facility that will accommodate core programs with built in flexibility for expansion. Based on our current building and projection of space needed for worship, large gatherings, Sunday School, community activities, it would appear that 10,000 square feet maximum would be adequate for a starter church based on the following approximations plus common areas such as lobby and hallways: 2700 square feet for worship/multi-purpose; 2500 square feet for Sunday School and nursery; 700 square feet for offices; 500 square feet for washrooms; 500 square feet for kitchen; 400 square feet for electrical/HVAC/ maintenance storage; 400 square feet for secure storage.

## **PROGRAM/MINISTRY UPDATE**

Team Barrhaven was established to begin conversations in the community. The Relocation Steering Committee (RSC) developed a toolkit for distribution to congregants who live in Barrhaven so that their discussions with neighbours, teachers, business people, etc. would be both purposeful and recorded. Nursing students from Algonquin College have supported Team Barrhaven in surveying the community through an online questionnaire and interviews. They presented their report to Mission Board and Relocation Steering Committee in November. (Update Attachment #3) After a full discussion of their recommendations, it was decided to work toward having an event for youth in Barrhaven during the school year. The students were available for the winter term and are now working with a small group on developing the detail of this initiative. There is a consultation and lunch planned with both church and community service providers for youth in Barrhaven. The results of this session will determine the content and format of the actual Youth Forum in the next few months and will help inform program/ministry development.

There has also been progress in develop a seniors' ministry in Barrhaven. The Administrator for Seniors' Ministries built on a contact she had made with one of the seniors' residences visited at Christmas. There is now an agreement to provide programming one Thursday morning a month as a pilot. The residence has provided a large space for whatever activities attract and engage the seniors; e.g. hymn sing, Bible study, information sessions with guests, movies, games. This is beginning on March 5, 2009. During the summer, the program will be evaluated to see if there is a need for more than one day a month. There will also be discussions about promoting this activity with other seniors who live nearby. This would serve our purpose of community ministry and also be a bonus for a residence that wants to attract future residents.

During the winter of 2008-2009, the Director of Program with the Corps Officers and section leaders has been working on program redesign. This is particularly important in order to streamline leadership responsibilities, acknowledge workloads and encourage/mentor people to participate in accordance with gifts, talents and interest, not simply as a matter of habit or responding to other people's expectations. The objective is an integrated ministry model.

They are also planning specifically for the first few months in Barrhaven, particularly summer events that will be out in community spaces.

In January 2009, it was announced that Bells Corners Community Church will be closing this year. Woodroffe is beginning to more purposefully engage the congregants there, to encourage them to join with us in worship and ministry; e.g. Woodroffe Men's Fellowship Breakfast held at Bells Corners. They are invited to attend the service and congregational meeting on March 8 where there will be updates from the Relocation Steering Committee and Major Lee Graves. All this is building on the interaction of combined activities over the years like worship services and women's events.

DHQ has now committed to retaining the current Woodroffe CC location for Bethany Hope Centre, some Community and Family Services from the Booth Centre and Salvation Army administrative offices. They have also committed to ensuring that there will be Sunday worship services at this location beginning May 3, 2009; that Artisans, Sunshine Club and SLAM/Chill can continue to meet at that location with a hiatus for renovations; and that various musical practices and the Soup and Scripture meetings can continue until the end of June, if necessary. It was also determined that further discussions about satellite Community and Family Services in Barrhaven would be premature at this time.