

THE SALVATION ARMY WOODROFFE COMMUNITY CHURCH
Relocation Steering Committee
Minutes – January 5, 2010

FINAL

Present: Connie Woloschuk (Chair), Terilynn Anderson, Winston Hetherington, Joan Humphreys, Carl Merkel, Gerry Merkel (recorder), Sue Snider, Bill van Gulik
Regrets: Bob Samways, Kathie Samways,

AGENDA ITEM	DISCUSSION	DECISION	ACTION	PERSON/S RESPONSIBLE	TIME-LINE
1.	Joan opened the meeting with prayer.				
2.	Minutes of meeting November 3, 2009 were read and approved by e-mail.	Minutes approved	Posted on web site and bulletin board.	Bill	
3. Property	<p>Update:</p> <ul style="list-style-type: none"> • Terilynn provided an update on the availability of the preferred property. Negotiations are continuing. • The broker will be meeting with the developer in the next week or two to discuss availability and cost. • In consultation with a planner, it was confirmed that 4-5 acres would be adequate for the size of the congregation, parking and the footprint of a single floor building. • Adequate funding for taxes will be set aside in the annual operating budget • A property search is actively in progress. 				
4. Fund-raising	<ul style="list-style-type: none"> • Sue Snider distributed a document entitled “A Framework for the Use of Professional Fundraising Services”. This document will also be sent electronically to RSC members. • This document will be brought forward to the Mission Board on January 19, 2010 as information. • FWG will solicit a proposal from KCI to present to RSC on February 2 as part of their work plan. This will be the first item on that agenda. 		<p>Handout sent to RSC members electronically</p> <p>Document to Mission Board.</p>	<p>Sue</p> <p>Connie</p> <p>Sue and FWG</p>	<p>Jan 8/10</p> <p>Jan 19/10</p> <p>Jan/10</p>

AGENDA ITEM	DISCUSSION	DECISION	ACTION	PERSON/S RESPONSIBLE	TIME-LINE
	<ul style="list-style-type: none"> • An electronic copy of the work plan and proposal will be sent to RSC members prior to this meeting. • A Fundraising Project Co-ordinator is needed to manage the various internal and external projects. This would also be co-ordinated with Public Relations Department and Mission Board. • A protocol needs to be established in order to move forward in the organization of fundraising projects. 	<p>Agreed</p> <p>Agreed</p>	<p>For discussion after work plan approved; seek advice from KCI</p> <p>Seek advice from KCI</p>	<p>Sue</p> <p>RSC</p> <p>Sue/FWG</p>	<p>Feb 2/10</p> <p>Feb./10</p> <p>Feb./10</p>
5. Communication	<p>Update</p> <ul style="list-style-type: none"> • A newsletter was distributed to the congregation at the end of November. • The next edition of this newsletter will be distributed in January • Bill will continue publishing the newsletter as interim editor. It will be suggested to Mission Board that a communication co-ordinator is needed. • All communication regarding RSC continues to be available on the Web site. • A prayer focus on successful land acquisition was suggested. 		<p>Publication of Dec/Jan newsletter</p> <p>Suggest to Mission Board that a Communication Co-ordinator be appointed.</p> <p>Include in prayer time on Sunday</p>	<p>Bill</p> <p>Connie</p> <p>Joan</p>	<p>Jan 24/10</p> <p>Jan 19/10</p> <p>Jan/10</p>
6. Finance	<p>Update</p> <ul style="list-style-type: none"> • Sale of remaining contents will be held at the end of January • Proceeds will go to the operating budget towards this year's deficit. 				
7. Next Meeting : Tuesday, February 2 – 6 :30 p.m. at the home of CSM Joan Humphreys, 23 Felstead Gardens in Barrhaven					
8. Closing Prayer : Winston closed the meeting in prayer.					